



*Achieving  
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**9<sup>th</sup> June 2020**

**Dear Parents and Carers**

Many thanks for responding to the survey and your continued patience as we finalise the preparations for our children to start returning to school. In order to ensure the school environment is as safe as it can be, there are a number of updated and detailed risk assessments that have been carried out and a variety of health and safety training that has had to take place. Now that we have the final numbers for the first phase of the return we can confirm the timetable for your child to return.

Due to the Risk Assessment that has been written to keep all our community safe, we can only offer part time places in the first instance. This will be reviewed as the half term progresses.

Every pupil will be placed in a group or 'Bubble' which will stay together and separated from other groups in the school. These bubbles will only have 8-10 pupils in and the same adults will work with the bubble during their time in school. **Your child will be in Y6 bubble 1 with members of Y6 staff.**

**TIMETABLE**

**Week beginning 8.6.2020**

**Monday**

Survey Closes  
Bubbles planned

Key Worker children in a separate bubble

**Tuesday**

Staff updated H+S training

Key Worker children in a separate bubble

**Wednesday**

Staff updated H+S training

Key Worker children in a separate bubble

**Thursday**

Y6 bubble1  
Y6 bubble2

Key Worker children in a separate bubble

**Friday**

Y6 bubble 1  
Y6 bubble 2

Key Worker children in a separate bubble

**Week beginning 15.6.2020**

**Monday**

Y6 bubble 1  
Y6 bubble 2

Key Worker children in separate bubbles

**Tuesday**

Y6 bubble 1  
Y6 bubble2

Key Worker children in separate bubbles

**Wednesday**

Y1 bubble 1  
Y1 bubble 2  
Y1 bubble 3

Key Worker children in separate bubbles

**Thursday**

Y1 bubble 1  
Y1 bubble 2  
Y1 bubble 3

Key Worker children in separate bubbles

**Friday**

Y1 bubble 1  
Y1 bubble 2  
Y1 bubble 3

Key Worker children in separate bubbles

**Week beginning 22.6.2020**

**Monday**

Y6 bubble 1  
Y6 bubble 2

Key Worker children in a separate bubble

**Tuesday**

Y6 bubble 1  
Y6 bubble2

Key Worker children in a separate bubble

**Wednesday**

Y6 bubble 1  
Y6 bubble2

Key Worker children in a separate bubble

**Thursday**

Y1 bubble 1  
Y1 bubble 2  
Y1 bubble 3

Key Worker children in a separate bubble

**Friday**

Y1 bubble 1  
Y1 bubble 2  
Y1 bubble 3

Key Worker children in a separate bubble





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Children in **bubble 1** will start school at 8.30am and finish school at 2.15pm

Children in **bubble 2** will start school at 9.00am and finish school at 2.45pm

Children in **bubble 3** will start school at 9.30am and finish school at 3.15pm

**Children must arrive at the stated time. Unfortunately, if they are late, they will not be able to come in to school.**

**Arrangements : The safety of everyone in school is paramount**

#### **At the start of the school day**

- Children in the **Y6 and Y1 bubbles** will all use the **main entrance gates** to the school to arrive. Parents/carers will queue at 2m distances in the sports centre car park which will not be open for cars. Parents/carers will drop their child off at the desk and an adult from the bubble will be there to welcome your child. The children will queue on the stars placed 2m apart until all the children from their bubble have arrived. The bubble will then be walked to their bubble base where they will wash their hands and sit at their allocated table with their own resources. All tables are spaced so that the children are sitting 2m apart from any of the other children or adults in their bubble. We ask that the children **do not bring school bags** to school and **if they are bringing their lunch, they bring it in a disposable bag**. If weather permits, we would prefer the children to also leave coats at home. They are encouraged to bring their own water bottle and bring it home with them to be cleaned at the end of the day. As the children will be outdoors and exercising during some of the day, they can come to school in clothes appropriate for exercising in. They do not need to wear school uniform but all clothes should be removed and washed following a day at school.

Please be advised that the **School Office** is not accessible. As per the DfE guidance, you cannot walk into the Office at the present time. If you need help, to see a member of staff or make an appointment, please email or telephone the office and we will arrange a suitable time. This is to minimise visitors on to school site to keep your child and our staff safe.

#### **At the end of the school day**

- The bubble will be escorted to the main front gate where they will be reunited with their parents a child at a time. They will not bring any items from school home with them.

#### **Conditions of maintaining a place in school**

In order to keep our school community safe, all parents are **asked to sign a new home-school agreement (attached to this email)** that confirms what we as a school promise to do and what you as parents promise to do to keep our community safe. This agreement **must be signed and returned via e-mail (slt@st-augustines.coventry.sch.uk) if possible or on the first day of return with your child. Any breaches of the agreement may result in the withdrawal of a place for your child.**





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If you normally purchase a school meal, please be advised that the kitchen will only be serving packed lunches. If you are in receipt of the vouchers that have been provided during lockdown, you are expected to provide your child with their packed lunch. Any pupils in Y1 who normally have a universal free school meal, will be provided with a packed lunch.

Please email [admin@st-augustines.coventry.sch.uk](mailto:admin@st-augustines.coventry.sch.uk) by **10am Wednesday 10<sup>th</sup> June** with what meal provision your child will have on their return from the options below. If we don't receive an email, we will assume that your child will bring their own packed lunch with them.

1. Universal Free school meal (**Y1 only**)– packed lunch provided by school.
2. In receipt of vouchers so will provide my own packed lunch.
3. Paying for school to provide a packed lunch.
4. Providing my child with their own packed lunch.

If you have any other queries please do not hesitate to contact us by phone or email.

As always thank you for your continued support and understanding, it is very much appreciated.

Best wishes

Mrs H Forrest  
Headteacher St Augustine's Catholic Primary



